

## QuickBooks Premier 2019

QuickBooks Premier is ideal for manufacturers and retailers.

### Product Features

- ☑ 60 Day Money back guarantee
- ☑ 12 month email & telephonic support contract for new users (30 days for upgraders)
- ☑ Get all the features of QuickBooks Pro, plus much more
- ☑ 1-5 users (Purchase of additional licenses required)
- ☑ Building Assemblies
- ☑ Detailed price levels
- ☑ Re-order stock using the minimum and now maximum re-order points (New!)
- ☑ Create and send branded (Customised) invoices
- ☑ Track sales, expenses and profit
- ☑ Easy VAT returns
- ☑ Company Snapshot and Calendar View
- ☑ Track sales leads
- ☑ Handle multiple currencies
- ☑ Comprehensive stock control
- ☑ Build financial forecasts
- ☑ Offer flexible discounts
- ☑ Stock Centre (New!)
- ☑ Document Centre (New!)
- ☑ Income Tracker (New!)

### The following features which were available in Premier 2012 are not available in Premier 2019:

- ☑ 1-30 users (Premier 2019 is limited to 5 simultaneous users)
- ☑ Open 2 company files simultaneously
- ☑ Modify and make accountant changes in the accountants copy
- ☑ Financial statement designer
- ☑ Accountant menu
- ☑ Client data review menu
- ☑ Toggle between different versions (SimpleStart, Pro & Premier)
- ☑ Accountant tools: Fixed unapplied payments / credits, write off invoices, Reclassify transactions

**Should you need any of the above features, you would need to upgrade to Accountant 2019.**

### **QuickBooks Premier: Advanced Time Saving Tools**

QuickBooks Premier is designed to make accounting simple for small business and help you save time on the accounting tasks you do most. Easy to learn and use with no accounting knowledge necessary – QuickBooks Accounting Software is guaranteed easy or your money back.

QuickBooks Premier has all the features of QuickBooks Pro plus more advanced features for stock control, budgeting and forecasting as well as discounting.

#### **Are you new to QuickBooks?**

Find out why QuickBooks is the world's No. 1 best selling small business accounting software:

#### **Easy to Learn and Use**

- ☑ No accounting knowledge necessary - guaranteed easy or your money back
- ☑ Save time on data entry by easily importing data from excel spread sheets
- ☑ Get started easily and set up in minutes with step by step tools

#### **Get Paid Sooner – Save Time on Everyday Tasks**

- ☑ Invoicing that is so easy you'll send your invoices quicker – email as pdf's
- ☑ See your cash flow in real time - instant reporting on sales, expenses and profit
- ☑ Track stock, set re order points create purchase orders

#### **Organise Everything in One Place**

- ☑ See a 'Company Snapshot' of your key financial data on a single screen
- ☑ Easily stay on top of your important tasks with QuickBooks Calendar View
- ☑ Track your new sales leads and customers with the NEW Lead Centre

#### **Easy VAT Returns**

Manage your VAT automatically, the fast and accurate way.

- ☑ Create VAT returns in minutes.
- ☑ The latest VAT rules are incorporated to ensure accurate returns.

With automatic VAT returns, you can slash the hassle - and the worry.

#### **Customise your Financial, Sales and VAT Reports**

Generate and customise key financial, sales and VAT reports to monitor your company performance.

With key business reports already built into QuickBooks Premier - including Profit & Loss and balance sheet reports - you get the business knowledge to make key decisions.

- ☑ Get a clear picture of how and where you make and spend your money
- ☑ Get reports generated for you – no maths required
- ☑ Drill down into more detail by simply clicking reports

### **Create Budgets and Forecast Cash Flow**

Plan ahead effectively by creating budgets and forecasting your company's cash flow:

- ☑ Set monthly, quarterly or annual budgets
- ☑ Track your performance and compare actual to expected results
- ☑ Understand how your business could perform in the months ahead

Cash flow forecasts enable you to see how different scenarios would affect your business. What if you took on more staff, or lost a key customer?

### **Stock Control**

With QuickBooks Premier accounting software, it's easier to keep track of what your business has in stock:

- ☑ See exactly what you have in stock at any time
- ☑ Set automatic minimum and maximum re-order points for stock

Holding stock is a balancing act: it's important to have what your customers want, but you don't want to over order and have funds tied up needlessly. QuickBooks helps you get that balance right.

### **Handle Multiple Currencies Automatically**

QuickBooks Premier let's you trade in over 145 currencies just as easily as you do in Rand:

- ☑ Convert back using the latest exchange rates automatically
- ☑ Understand gains and losses caused by rate fluctuations
- ☑ Work with international customers in their own currencies

Handling foreign currencies helps your business deliver great service, because international clients will appreciate it when you work in their currencies.

### **Offer Flexible Discounts**

QuickBooks Premier accounting software gives you complete freedom to price products and services the way that suits your business:

- ☑ Set discount levels for specific customers or jobs
- ☑ Change prices easily, whenever you need to
- ☑ Offer special deals to match or beat competitors

Use the flexible pricing tools to reward loyal customers with extra discounts, give new customers an incentive to buy – or deep-discount end of line stock. It's entirely up to you.

## **Upgrading QuickBooks?**

The latest version of QuickBooks Premier accounting software is designed to save you even more time on the accounting tasks you do most

- ☑ Designed to speed up your workflow by completing everyday tasks faster than ever
- ☑ Clearer navigation, designed to guide you through your workflow more efficiently
- ☑ Easier to use – always find what you are looking for with simplified layouts, forms and reports
- ☑ Simple customizable toolbars and reports make juggling everyday tasks easier and quicker
- ☑ The Lead Centre makes it easy to keep track of potential new sales and new customers
- ☑ Upgrading is easy with intuitive tooltips to signpost common tasks to get you productive faster
- ☑ Be more efficient – work smarter with your accountant; be better organized with your customer, supplier and prospect information in an instant
- ☑ Collaborate better with your accountant – easier than ever before to send, share and update information with your accountant.

## **New Features:**

### ☑ **Income Tracker:**

- Income Tracker helps you stay on top of your receivables to help you get paid faster
- Get an end to end view of all income related transactions all in one place with the Income Tracker
- Get real time data; no reports to run or data to gather.
- Get paid faster - Take immediate action on transactions to get paid.
- Batch print or email transactions directly from Income Tracker list and filter by transaction or customer.

### ☑ **Document Centre:**

- Email supporting documents attached to a transaction in one click - Now you can include multiple attachments to one QuickBooks transaction email to your customers, suppliers or other business contacts for more efficient communication.

### ☑ **Email Enhancements:**

#### ☑ Multiple Email Templates:

#### ☑ Customize and re-use different Email templates:

- Easy to auto populate with customer and job information, invoice number, amount due and other pertinent information for reliable communication.

#### ☑ Logged Emails:

- Track emails sent to customers, suppliers or employees without leaving QuickBooks as the email history list provides quick access to previous conversations.

#### ☑ Email your payment receipts, bill payment stub/remittance advice.